

Dear Odfjell Terminals (Charleston) LLC. Business Associate,

**Ref.: ACH direct deposit**

Odfjell Terminals (Charleston) LLC is in the process of transitioning the few vendors that are still receiving paper checks to an internet ACH direct payment system. We believe this change brings advantages to both our businesses.

In order for you to receive these direct deposit payments, we will need the following banking information returned to Odfjell Terminals (Charleston) LLC by e-mail to otc.payables@odfjell.com. A remittance advice will automatically go out via e-mail to notify you of payment to your account.

Odfjell Terminals (Charleston) LLC

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Company Name \_\_\_\_\_

Bank Name \_\_\_\_\_

Bank Address \_\_\_\_\_

**\*\* American Bankers Association (ABA) routing number**

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**Bank Account Number**

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Type     Checking     Savings

E-mail address \_\_\_\_\_

{PLEASE PRINT}

\_\_\_\_\_  
Authorized Signature

**\*\* Please note that this ABA number must be obtained from your bank or a copy of a check for that account; not a deposit slip which may contain a bank's internal routing number rather than the Federal ABA number.**

**If you DO NOT wish to change to ACH Payments please return this form with "Continue Checks" written on it.**