

GENERAL INFORMATION						
1. Company Name:	Telephone:		Fax:			
Street Address:	•	Mailing Addres	ss:			
2. Officers:		Years With Con	mpany:			
President:						
Vice President:						
Treasurer:						
3. How many years has your or	ganization been	in business under	r your present firm name?			
4. Parent Company Name:						
City:	State:		Zip:			
Subsidiaries:	l					
Substituties.						
5. Under Current Management	Since (Date):					
6. Contact for Insurance Inform	nation:					
Title:	Telephone:		Fax:			
7. Insurance Carrier(s):						
Name	Type of (Coverage	Telephone			
Name	1 ype or v	Coverage	Telephone			
8. Are you self insured for Wor	kers' Compensat	tion Insurance?	Yes □ No □			
9. Contact for Requesting Bids:	:					
Title:	Telephone:		Fax:			
10. PQF Completed By:						
Title:	Telephone:		Fax:			



ORGAN	NIZATION
11. Form of Business: Sole Owner □ Partner	rship Corporation
12. Percent Minority/Female Owned:	EEO Category:
13. A.) Describe Services Performed SIC (Code:
☐ Construction	☐ Service work (e.g., janitorial, clerical, etc)
☐ Construction Design ☐ M	Manpower and Resource
	Original Equipment Manufacturer and
and Installer	Maintenance
☐ Project Maintenance ☐ O	Other
☐ Maintenance	
B) Work Categories	
Check the categories in which you are interested a Feel free to attach additional information clarifying	in bidding and in which you are qualified to perform wing your capabilities and specialties.
(C) denotes work done by company employees (S) d	
C S 1. Air Conditioning/Refrigeration	C S 11. Field Maintenance
□ □ Comfort Cooling/HVAC	
□ □ Process Refrigeration	□ □ Hot Tap/line stops
_	☐ ☐ Leak Sealing (online)
2. Buildings	☐ ☐ Field Machining
□ □ Remodeling	□ □ Tank/Vessel Code
□ □ New (steel, brick, block, other)	□ □ Boiler Code
	□ □ Exchanger Retubing
3. Cleaning	□ □ Rotating Equipment
□ □ Industrial	□ □ Valve
☐ ☐ Janitorial	□ □ Cooling Tower
	☐ ☐ High Alloy Welding (list type)
4. Civil	□ □ Lead Lining
	□ □ Glass Lining
□ □ Excavation/Grading	☐ ☐ Heat Treating
Paving	□ □ Nonmetallic materials
□ □ - Asphalt	□ □ Pipe Fabrication
□ □ - Concrete	□ □ Mobil Equipment Repair
□ □ 5. Demolition/Dismantling	□ □ 12. New Construction
6. Electrical	□ □ 13. Painting
☐ ☐ High-voltage/High-line	□ □ 14. Refractory/Acid Brick
☐ ☐ Heat Tracing	
☐ ☐ Cathodic Protection	□ □ 15. Rigging/Equipment Erection
□ □ Grounding Systems	
7. Inspection & Testing	□ □ 16. Scaffolding
□ □ General NDT	
☐ ☐ Infrared Scanning	☐ ☐ 17. Scale Maintenance
☐ ☐ Eddy Current Testing	□ □ 18. Structural Steel Fab/Erection
☐ ☐ Acoustic Emission	
☐ ☐ Column Scanning	□ □ 19. Tanks – Field Erection
☐ ☐ Civil/Soils	
☐ ☐ High Voltage Electrical	□ □ 20. Other
☐ ☐ Electrical Ground Inspection	

Contractor Pre-Qualification Form (PQF)



		Fiberglass Inspection							
		Other							
		8. Instrumentation				21.	Consultir	ıg	
		General					echanical		
		DCS Control Systems					ectrical		
		9. Insulation					nemical		
		General					etallurgica	1	
Ш	Ш	Asbestos Abatement			_ <u> </u>		ontrols		
		10 T ' ' ' ' '				- (ther		
		10. Linings/coatings for	or:	<u> </u>					
	<u> </u>	Metal		<u> </u>					
		Concrete							
14. Describe Additional Services Performed:									
15. List	other	types of work within t	he services yo	u no	rmally	perfo	orm that y	ou subcon	tract to others:
16. A) I	Do yo	u normally employ? U	Jnion Personn	el 🗆			Non-Ur	nion Perso	nnel 🗆
				Le	ased Pe	rson	nel 🗆		
If un	ion, 1	ist trades/locals:							
B) A	Avera	ge number of employed	es for last 3 ye	ars.					
		C	OMPANY W	'OR	K HIST	ГOR	Y		
17. Annu for the Pa		llar Volume Current yea Years \$	r	Cui \$	rent yea	r mi	nus one	Current y	rear minus two
18. Large	est Jol	During the Last 3 Years	s: \$						
		s Desired Project Size:		Max	ximum:			Minimum	1:
		ncial Rating:	Annual Sal	es \$			Net W	orth: \$	
		in progress:	1 11111001 201	-υ Ψ			1 1 1 1 1 1 1	στιπ φ	
	-	mer/Location	Type of Work		Size		Customer	Contact	Talanhana
,	Custoi	Her/Location	Type of Work	_	\$M		Customer	Contact	Telephone
					фімі				
22. Majo	or jobs	completed in the past 3 y	years:						
	Custo	ner/Location	Type of Work	:	Size	,	Customer	Contact	Telephone
			7F - 31 3III		\$M		,		F
					+-/-	+			

Contractor Pre-Qualification Form (PQF)



your con	npany?	
		9
	proceeding	ξS?
CE		
last year	rs:	
ersary Da	ate:	
	20	20
	20	20
SHA 200	Forms from	m the past
20		20
o. N	No. Ra	te No.
	rsary D GHA 200 e work i ovide inf	nization proceeding CE last years:

Contractor Pre-Qualification Form (PQF)



Lost workday case illnesses involving	ng days away from							
work.								
Total Column 10 x								
Rate = Total Employee Ho								
Illnesses not involving lost workday	s or restricted							
workdays.								
Total Column 13 x								
Rate = Total Employee Ho	urs							_
			2001	1	2000		1000	
		N.T.	2001	NT.	2000	- D /	1999	
T / 100HA D 111 HI D /		No.	Rate	No.	No.	Rate	No.	
Total OSHA Recordable Illness Rat								
(Total Column 8 + 9								
Rate = Total Employee Ho	ours						+	
27. Have you received any regula	tory (EDA OSHA	eta) aita	tions in t	an last the	ea vaars?			_
If yes, please attach copies.	iory (EFA, OSHA,	Yes:		No:	ee years:			
ii yes, picase attacii copies.		1 08.		110.				
SA	AFETY & HEAL	TH MA	NAGEN	MENT				
28. Highest ranking safety/health	professional in the	compan	y:					
Title:	Telephone:			Fax:				
	1							
29. Do you have or provide:				•				
A) Full time Safety/Health D	irector	,	Yes: □]	No: □			
B) Full time Site Safety/He			Yes: □	1	No:			
C) Full Time Job Safety/H	-		Yes: □	1	No: □			
30. Do you have or provide:								
A) Safety/Health incentive pr	rogram		Yes: □	ו	No: 🗆			
B) Company paid safety/he	_		Yes: □		No:			
, , , , ,	0		_	_	_			



		SAFETY & HEALTH PROGRAMS &	k PRO	CEI	OURES	5	
31.	A) I	Do you have a written Safety and Health Program?	Ye	s:		No:	
		Does the program address the following key elements	?				
	1	. Management commitment and expectations	Ye			No:	
		2. Employee participation?	Ye	s:		No:	
	3	3. Accountabilities and responsibilities for managers			_		_
		supervisors, and employees?	Ye			No:	
		Resources for meeting safety & health requirements?	Ye	s:	Ш	No:	
	5	5. Periodic safety and health performance			_		
		appraisals for all employees?	Ye			No:	
		6. Safety Recognition Program?	Ye			No:	
	7	7. Hazard recognition and control?	Ye	s:		No:	
	1	Does the program satisfy your responsibility under the Ensuring your employees follow the safety rules of the facility? 2. Advising owner of any unique hazards presented	e law fo			No:	
		by the contractor's work, and of any hazards					
		found by the contractor?	Ye	c.	П	No:	П
		round by the confidence.	10	٥.	_	110.	
32.	Does	s the program include work practices and procedures	such as	:			
	A)	Equipment Lockout and Tagout (LOTO)?	Yes:		No:		N/A: □
	B)	Confined Space Entry	Yes:		No:		N/A: □
	C)	Injury & Illness Recording	Yes:		No:		N/A: □
	D)	Fall Protection	Yes:		No:		N/A: □
	E)	Personal Protective Equipment	Yes:		No:		N/A: □
	F)	Portable Electrical/Power Tools	Yes:		No:		N/A: □
	G)	Vehicle Safety	Yes:		No:		N/A: □
	H)	Compressed Gas Cylinders	Yes:		No:		N/A: □
	I)	Electrical Equipment Grounding Assurance	Yes:		No:		N/A: □
	J)	Powered Industrial Vehicles	Yes:		No:		N/A: □
		(Cranes, Forklifts, JLGs, etc.)					
	K)	Housekeeping	Yes:		No:		N/A: □
	L)	Accident/Incident Reporting	Yes:		No:		N/A: □
	M)	Unsafe Condition Reporting	Yes:		No:		N/A: □
	N)	Emergency Preparedness, including evacuation plan	Yes:		No:		N/A: □
	O)	Waste Disposal	Yes:		No:		N/A: □
	P)	Back Injury Prevention	Yes:		No:		N/A: □

Contractor Pre-Qualification Form (PQF)



33.	Do you have written programs for the following:						
	A) Hearing Conservation	Yes:		No:			
	B) Respiratory Protection	Yes:		No:		N/A: □	
	Where applicable, have employees been:						
	Trained	Yes:		No:			
	Fit Tested	Yes:		No:			
	Medically approved	Yes:		No:			
	C) Hazard Communication	Yes:		No:			
	Have employees been trained	Yes:		No:			
	D) Program to support the contractor requirements						
	of the OSHA Process Safety Management of	Yes:		No:			
	Highly Hazardous Chemicals; Explosives and						
	Blasting Agents Standard (29 CFR 1910).						
34.	Do you have a substance abuse program?	Yes:		No:			
	If yes, does it include the following?						
	Pre-placement Testing	Yes:		No:			
	Random Testing	Yes:		No:			
	Testing for Cause	Yes:		No:			
	DOT Testing	Yes:		No:			
35.	Do your employees read, write, and understand	1 03.		110.			
33.	English such that they can perform their job tasks						
	Safely without an interpreter?	Yes:	П	No:			
	Safety without all interpreter:	1 03.	ш	110.	ш		
	If no, provide a description of your plan to assure that th	ey can s	safely	perfor	rm th	eir jobs.	
36.	Medical			1			
	A) Do you conduct medical examinations for:						
	Pre-placement	Yes:		No:	П	N/A: □	
	 Pre-placement Job Capability 	Yes:		No:		N/A: □	
	 Hearing Function (Audiograms) 	Yes:		No:		N/A: □	
	Pulmonary	Yes:		No:		N/A: □	
	•	Yes:	_	No:	_		
	 Respiratory 	res:	Ш	NO:	Ш	N/A: ⊔	
	B) Describe how you will provide first aid and other me on-site.	edical se	ervice	s for y	our e	mployees w	vhile
	Specify who will provide this service:						
	C) Do you have personnel trained to perform first aid And CPR?	Yes:		No:			
37.	Do you hold site safety and health meetings for:						
	Field Supervisors Yes: \(\square\) No: \(\square\)	Frequ	encv				
	Employees Yes: \square No: \square	Frequ	-				
	New Hires Yes: □ No: □	Frequ	-				
	Subcontractors Yes: \square No: \square	Frequ	•				
		10	J				
	Are the safety and health meetings documented?		Yes	: □	No:		

Contractor Pre-Qualification Form (PQF)



38.	Personal Protection Equipment (PPE)						
	A) Is applicable PPE provided for employees?		Yes:		No:		
	B) Do you have a program to assure that PPE is inspected And maintained?	1	Yes:		No:		
39.	Do you have a corrective action process for addressing indeficiencies?	dividua	l safe Yes:	-	l healt No:		ormance
40.	Equipment and Materials: A) Do you have a system for establishing applicable health, safety, and environmental specifications for acquisition of materials and equipment?	Yes:		No:		N/A:	
	B) Do you conduct inspections on operating equipment (e.g., cranes, forklifts, JLGs) in compliance with regulatory requirements?	Yes:		No:		N/A:	
	C) Do you maintain operating equipment in compliance with regulatory requirements?	Yes:		No:		N/A:	
	D) Do you maintain the applicable inspection and maintenance certification records for operating equipment?	Yes:		No:		N/A:	
41.	Subcontractors						
	Do you use subcontractors? (If no, skip to question #43)	Yes:		No:			
	A) Do you use safety and health performance criteria in selection of subcontractors?	Yes:		No:		N/A:	
	B) Do you evaluate the ability of subcontractors to comply with applicable health and safety requirements as part of the selection process?	Yes:		No:		N/A:	
	C) Do your subcontractors have a written Safety & Health Program?	Yes:		No:		N/A:	
	 D) Do you include your subcontractors in: Safety & Health Orientation Safety & Health Meeting Inspections Audits 	Yes: Yes: Yes: Yes:		No: No: No: No:		N/A: N/A: N/A: N/A:	



42.	Inspections and Audits		
	A) Do you conduct safety and health inspections?	Yes: \square No:	
	B) Do you conduct safety and health program aud	lits? Yes: \square No:	
	C) Are corrections of deficiencies documented?		
	SAFETY & HEALTI	H TRAINING	
43.	Safety & Health Orientation		
		New Hires	Supervisors
	A) Do you have a Safety & Health Orientation		
	Program for new hires and newly hired	Yes: □ No: □	Yes: □ No: □
	or promoted Supervisors?		
	B) Does program provide instruction on the	Yes: □ No: □	Yes: □ No: □
	following:	1 c 5. 🗀 1 (6. 🗀	105. 🗀 110. 🗀
	New Worker Orientation	Yes: □ No: □	Yes: □ No: □
	Safe Work Practices	Yes: □ No: □	Yes: □ No: □
	 Safety Supervision 	Yes: □ No: □	Yes: □ No: □
	 Toolbox Meetings 	Yes: □ No: □	Yes: □ No: □
	Emergency Procedures	Yes: □ No: □	Yes: □ No: □
	First Air Procedures	Yes: □ No: □	Yes: □ No: □
	 Incident Investigation 	Yes: □ No: □	Yes: □ No: □
	• Fire Protection and Prevention	Yes: □ No: □	Yes: □ No: □
	 Safety Intervention 	Yes: □ No: □	Yes: □ No: □
	 Hazard Communication 	Yes: □ No: □	Yes: □ No: □
	C) How long is the orientation program?	urs	
	D) Are written exams given? If no, how do you verify comprehension? (Written test, Craft Test, Performance Test, John	b Monitoring, Other – Li	st)



44. S	Safety	& Health Training		
A	-	you know the regulatory safety and health training quirements for your employees?	Yes: □	No: □
F		ave your employees received the required safety and alth training and retraining and is it documented?	Yes: □	No: □
(you have a specific safety and health training program supervisors?	Yes: □	No: □
Ι		e all employees trained in the work practices needed safely perform his/her job?	Yes: □	No: □
F	of his	each employee instructed in the known potential fire, explosion, or toxic release hazards related to sher job, the process and the applicable provisions the emergency action plan?	Yes: □	No: □
		CRAFT TRAINING & ASSESSME	NT	
Data a	s of:			
Notes:	1.	Data should be the best available applicable to the workf	force in this	s region or area
	2.	Skills Assessment for the Houston area (including Bayto ABC/CMEF skill assessment process. For other areas, it		-
		assessment process approved in the area.	п прричисть	,,
	3.		rs or for cra	aft employees who hav Labor Bureau of
_	WOR	assessment process approved in the area. Skill assessment is not required for helper/trainer/laborer either 1) completed Wheels of Learning (WOL) or Deparameter Dollar Training (DOL BAT) or 2) are participated KFORCE #	rs or for cra	aft employees who hav Labor Bureau of
A	WORI	Skill assessment is not required for helper/trainer/laborer either 1) completed Wheels of Learning (WOL) or Department Apprenticeship Training (DOL BAT) or 2) are participated KFORCE #	rs or for cra rtment of L ing in WO	aft employees who hav Labor Bureau of
A E	WORI A) Jo B) He	assessment process approved in the area. Skill assessment is not required for helper/trainer/laborer either 1) completed Wheels of Learning (WOL) or Deparameter Dollar Training (DOL BAT) or 2) are participated KFORCE #	rs or for cra rtment of L ing in WO	aft employees who hav Labor Bureau of



46.	TRAINING A) Do you have craft training records for employees	Yes: □	No: □	
	, · · · · · · · · · · · · · · · · · · ·		110. L	
	B) % of Craft Employees who have completed Wheels of Learning or DOL Bureau of Apprenticeship Training	%		
	C) % of Craft Employees presently enrolled in Wheels 0f Learning or DOL BAT	%		
	D) If employees have not completed or are not enrolled in Wheels of Learning of DOL BAT have they been trained in appropriate job skills (attach explanation)	Yes: □	No: □	
47.	ASSESSMENT			
	A) Craftsmen who have been assessed through the craft Skills assessment process	#	%	
	B) Craftsmen who have been assessed with "no deficiencies" Identified.			
	C) Craftsmen who have been assessed with training (WOL modules) identified.			
	D) Craftsmen who have not been assessed through the Skills assessment.			
	E) For those employees for whom there is not a skills Assessment available, do you have a process to assess The skills of your workers to assure they are qualified (attach explanation).	Yes: □	No: □	
	F) Are employees job skills certified where required by Regulatory or industry consensus standards. (attach a list of the crafts which have been certified)	Yes: □	No: □	
48.	HELPER/TRAINEES	#	%	
	A) Helpers who are enrolled in Wheels of Learning or DOL Bureau of Apprenticeship Training.			
	B) Helpers who are not enrolled in WOL or DOL BAT			
49	RESPONSIBLE CARE® Member or Partner	Yes: □	No: 🗆	

Contractor Pre-Qualification Form (PQF)



	INFORMATION SUBMITTAL
Pleas	se provide copies of checked (🗸) item with the completed PQF:
this	EMR documentation from your insurance carrier Insurance Certificate(s) OSHA 200 Logs (Past 3 Years) Safety & Health Program Safety & Health Incentive Program Substance Abuse Program (Include Substances Tested & Levels) Hazard Communication Program Respiratory Protection Program Housekeeping Policy Accident/Incident Investigation Procedure Unsafe Condition Reporting Procedure Safety & Health Inspection Form Safety & Health Audit Procedure or Form Safety & Health Orientation (Outline) Safety & Health Training Program (Outline) Example of Employee Safety & Health Training Records Safety & Health Training Schedule (Sample) Safety & Health Training for Supervisors (Outline) ch a list of major equipment (e.g., cranes, JLGs, forklifts) your company has available for work at facility and the method of establishing competency to operate.
	ENVIRONMENTAL ISSUES
50.	Has your company received any citations from federal, state or local environmental protection agencies (i.e. EPA?) Yes: □ No: □
	If yes, describe the citations:



51. In the last three years have t company's control?	there been any environmental in Yes: \(\precedet\)	ncidents related No:	to any work under you
If yes, describe the citations	:		
This document must be sign	ned by a company officer	•	
Company Name			
Company Ivame			
Name	Title		Date
	PQF EVALUATION		
	OWNER USE ONLY		
DO NOT FILL OUT - OWNER U	USE ONLY		
Contractor is:			
☐ Acceptable for Approved Co	ontractor List		
Conditionally acceptable for Conditions:	r Approved Contractor List		
C CALLIAGORE.			
Reviewer		Date	